

Nimble Fingers Executive Board Meeting Minutes

January 5, 2011

Meeting convened at 1:00 at the Potomac Community Center

Members present:

Co-president: Linda August

Co-president: Patty Estey

Treasurer: Barbara Kilby

Secretary: Evelyn R. Farinas

Chris Ritcher

Jane Oden

Mary Morre Payne

Susan Sellers

Carole Auth

Jill Ruspi

Meeting was called to order at 1:00

Announcements: Next Executive Board Meeting will be in March 2011 following the regular membership meeting.

Chris Ritcher is the new Librarian for the guild.

New topics for discussion are: decide how the recipient(s) of the guild's \$1,000 donation (derived from the quilt show's profits) will be chosen; clarification of the workshop refund policy; and handling of requests for quilting assistance by community organizations.

Approval of November 2010 Executive Board Meeting Minutes: There were no corrections to the minutes. A motion was made to approve the minutes as written

- Action: November 2010 board meeting minutes were approved.

Treasurer's report: There was no additional information regarding finances of the guild or from quilt show profits.

Committees' reports:

Website: No report.

Welcoming: The committee reported that there were two visitors from Frederick at today's general meeting.

Sunshine: Betty Ford, the committee's chair, broke her shoulder. Linda August sent a get well card to Betty in the guild's name.

- Action: Linda August will send an e-mail to re-direct Sunshine committee business to her while Betty Ford recuperates.

Nominating: No report.

- Action: A file with duties of the Hospitality committee was sent to the Nominating Committee chair.

Newsletter: No report.

Current events: No report

Quilting Bee: Quilting Bee continues to take place at the Habitat for Humanity building on Gaither on the third Thursday of each month.

Quilting for others: It was reported that at this time the quilt needs of Habitat for Humanity have decreased. A proposal was made to attach labels in future quilt donations indicating that the donated quilts were made by Nimble Fingers.

- Action: Mary Moore Payne will research availability, cost, etc. of the labels and report to the Board.

A second proposal was made to increase the budget for quilting for others.

- Action: This proposal will be incorporated in the March board meeting agenda. The board may schedule an additional meeting to discuss the budget.

The Board held a discussion to consider whether NF should also donate quilts for veterans, such as quilts of Valor. Some members had expressed an interest in this activity. However, it was pointed out that the focus of the charity quilts should continue as is presently (i.e., Habitat for Humanity, Betty Ann Kranhke center). It was proposed that a list be made listing organizations that donate quilts for veterans, and include that list in the NF website.

- Action: Mary Moore Payne will prepare a handout listing organizations involved in making quilts for veterans.
- Action: Only information related to NF will be incorporated into the NF website.

Historian: Susan Sellers updated Nimble Fingers property inventory and provided a list of the items owned by Nimble Fingers. See Attachment One.

- Action: Members are asked to contact Susan Sellers if any items are missing from the list.

Hospitality: It was reported that three members are finishing their tenure in this committee and need to be replaced. Anne Hammond will continue to pick up the sandwiches at the deli for future meetings; however new members are needed to fulfill duties of this committee.

- Action: If there are no volunteers then NF members will have to “brown-bag” their lunches to the monthly meetings.

Library: Chris Ritcher is updating the list of books owned by Nimble Fingers, and is working on a notebook that will contain scanned covers of the books owned by Nimble Fingers. Presently there are over 200 books. Nimble Fingers will accept donations of books to the library. In addition, Ms. Ritcher wants to create a survey to get feedback from the members regarding their library needs. Additional ideas proposed by Chris Ritcher were bringing only books related to the topic of discussion at each general meeting and subsequent workshop, asking members for donations, acquiring videos and DVDs that are quilt related, and establishing a better method to retrieve and track books from the NF library.

- Action: Ms. Ritcher will provide the completed list to Linda August.
- Action: Ms. Ritcher will provide a library needs survey to the Board for review before distributing to the membership.

Membership: No report.

Programs: A chart was circulated which showed a list of speakers and workshops from 2007 through 2010. See Attachment Two. It was pointed out that there is a great variation for the fees charged by speakers, where some are requesting a per-diem also and more are asking for lodging in hotels. Some of the speakers’ contracts indicate that speaker’s fees have to be paid in the event of cancellation of the program by the guild. One of the slots at each workshop is occupied by a working member of the Program committee. For the 2011-2012 year, the September program is booked and the one for October is being worked on. The November meeting will be dedicated to quilting for others, and the December will be a holiday meeting with members displaying challenge quilts and a gift exchange of pin cushions for those who want to participate. A round robin will take place during the January 2012 meeting. A garage sale type meeting will be included in the spring of 2012.

Quilt consortium: No report

Retreat: No report

New Business:

Financial donation: At present there are \$1,000 derived from the quilt show profits available for donations to charitable organizations. It was stated that a financial donation by NF has been made only once before, and it was to the MANNA Food Center. However, it was pointed out that in the past NF has made financial contributions to institutions to cover the cost of using their facilities. Suggestions presented for distribution of the money were: accepting nomination of charities from the members, allowing the quilt show committee to decide how much money is to be given and to whom, ensuring that the donation should not be less than \$500 per charity, designating the charity before sale of raffle tickets which will help increase the sale of tickets, donating the \$1,000 to Project Linus which provides quilts to hospices and shelters, and saving the \$1,000 for future quilt shows rather than donating it.

- Action: The \$1,000 will be divided equally between two charitable organizations, each receiving \$500.
- Action: An e-mail will be sent to all members asking members to nominate worthy charities. Suggestions should be sent to Vice-President Pat LeFevre who will tally the results and report to the members. A vote will be made at the February meeting by a show of hands. Applicable restrictions are: the charity has to be non-religious and non-political, legal, located in Montgomery County, and providing services to county residents. Nominations should include a contact person, the name of the charity and what this institution does for county residents.

Workshop Refund Policy: The workshop refund policy was challenged within a month of its approval. The issue was the timing of the medical emergency; that is, whether a medical condition occurring one to two weeks prior to the workshop and incapacitating a paid member from attending the workshop merited a refund. It was pointed out that in such a situation the paid member had sufficient time to find a replacement for attending the workshop. It was also clarified that fees paid for an unattended workshop will not be used toward credit for another future workshop.

- Action: For purposes of workshop refund a medical emergency will be considered to be a medical event occurring within the 48 hours preceding the workshop and which incapacitates the member from attending the workshop. Susan Sellers will write the clarification which will be sent to the members.

Quilting assistance requests: Several groups have requested quilting assistance for their groups, such as Falls Mead Elementary School, AmeriCorps and UNICEF. The type of help requested ranges from asking the guild to make quilts which will then be raffled by the requesting group, having guild members help students with school projects, and finishing quilts which other groups have started. Board members questioned who made the decision to accept or reject these requests.

- Action: Requests for assistance will be sent via e-mail to the members with a clarification that these requests are not Nimble Fingers sponsored activities but that members are free to support any of these activities as they desire..

Respectfully submitted

Evelyn R. Farinas

Secretary

Final 02/17/2011

Attachment One: Nimble Fingers Property

January 2011

Show Items:

- Wooden wall hanging dowels: Jill Ruspi
- Black drapes: Carole Auth
- Sheets (6) and white fabric: Francie Parrack
- S hooks, box of misc. staging supplies: Jill Ruspi
- Quilt stand: Cheryl Layman
- White gloves: Beverly Ferrell
- Quilt registration notebooks and quilt show information notebooks: Beverly Ferrell
- Raffle tickets – several rolls: Anne Trudel
- Signs to lead people to show: Carole Auth
- Large wooden A-frame sign: Carole Auth
- Quilt poles – owned by Nimble Fingers: Jill Ruspi
- Quilt poles – co-owned with Bethesda: Jill Ruspi
- Box of pins: Susan Sellers
- Quilter's gift boutique tablecloth: Rainie Broad
- Cash lockbox, sales books, pins, wristbands: Linda August
- Nimble Fingers quilted sign: Linda August

Other items:

- Nimble Fingers banner: Linda August
- Slide projector and tray: Susan Sellers
- PowerPoint Projector: Susan Sellers
- Nimble Fingers NQA chapter certificate: Susan Sellers
- Secretary's minutes 1974-2002 & 2008-2010: Susan Sellers
- Secretary's minutes 2002-2007: Connie Vickery
- Karaoke microphone: Linda August
- Charity quilt fabric: Margaret Natof
- Batting for charity quilts: Margaret Natof
- Quilto game: Anne Trudel- jointly owned with FSQ
- 3 irons and 3 ironing pads: Susan Sellers

Attachment Two: Nimble fingers Programs

Fiscal Year 2010-2011

(May 1-April 30)

Outside Speakers: Total: 7
Local Area: 4
Out of area: 3
Workshops: Total: 6
Half Day: 3
Full Day: 2
Two Day: 1

Fiscal Year 2008-2009

Outside Speakers: Total: 7
Local Area: 5
Out of area: 2
Workshops: Total: 5
Half Day: 2
Full Day: 3

Fiscal Year 2009-2010

Outside Speakers: Total: 6
(February meeting canceled due
to snow)

Local Area: 3
Out of Area: 3
Workshops: Total: 7
Half Day: 1
Full Day: 6

Fiscal Year 2007-2008

Outside Speakers: Total: 7
Local Area: 5
Out of area: 2
Workshops: Total: 5
Half Day: 0
Full Day: 4
Two Day: 1